

**Minutes  
Board of Directors  
Highland Park Neighborhood Association, Inc.  
(referred to as "HPA")**

**Date: Sep. 22, 2006**

Place: Village Inn

Present: President Doug Barber, Vice President Jim Morin, Secretary Marge Shuger, Director Steve Mohan

Meeting brought to order at 6:04 AM.

Minutes of previous meeting on July Sep. 8, 2006 were read, and approved.

**Unfinished Business**

**1. Senate Bill 100: HPA needs to incorporate the requirements of this bill affecting homeowner associations into the policy manual.**

**Discussion:** The following policies were presented, voted on and adopted effective September 22, 2006:

- a. Alternative Dispute Resolution Policy
- b. Adoption and Amendment Procedure
- c. Privacy Policy
- d. Records Inspection Policy
- e. Conduct of Meeting Policy and Procedure
- f. Investment Policy
- g. Collection Policy
- h. Covenant and Rule Enforcement Policy

**Action:** Policies will be posted to the HPA website and mailed to the members.

**2. Neighborhood Page on the Subdivision web site**

**Discussion:** Discussed rules of use, possible problems, categories.

**Action:** Doug Barber made a motion to set up a Neighborhood Internet Bulletin Board (Whiteboard) at the initial cost of \$100. Motion was seconded and approved.

**3. Need for decent landscaping of roundabouts and entrance on Vollmer and Loch Winnoch**

**Discussion:** Jim Morin has met with Jake's Design. Jake's Design will be putting in a design and bid. References will be required.

**4. Insurance**

Doug Barber announced that insurance information will be available to the board prior to the next meeting.

**New Business**

**1. Annual Meeting**

**Discussion:** Discussed agenda, possible issues that may arise, election of officers. Terms for Steve Mohan, Marge Shuger and Jeff Irwin end at the annual meeting.

**Action:** Doug Barber will email draft of agenda for changes to the board, then it will be available to members.

**2. Newsletter**

**Discussion:** Discussed content.

**Action:** Newsletter will go out to members this week.

**Next Board of Directors meeting:**

October 5, 2006, after the annual meeting to determine officers and terms.

**Annual Meeting**

Oct. 5, 2005 (Thursday)

7 PM at the Black Forest Community Lodge just north of Shoup and Black Forest.

**Meeting adjourned at 7:12 AM**

Submitted by:

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